



### STANDING ORDER MANDATE

(This information will be held in accordance with the Data Protection Policy and Privacy notice on the Diocese of Nottingham website at [www.dioceseofnottingham.uk](http://www.dioceseofnottingham.uk))

Name of Bank Address and Postcode	
Account Name	
Account Number <i>usually 8 digits</i>	
Sort Code <i>6 digits</i>	

Name of account: **St Mary and St Augustine RCP.**  
Please pay: Sort Code: **30-97-44** Account **01158830**

the sum of: £ <i>please also state amount in words</i>
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Commencing on: <i>Please insert start date</i> and thereafter:            weekly/monthly/quarterly/ 6 monthly/annually <i>please delete as appropriate</i> until notified by me in writing and debit my account accordingly.
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Quoting Reference to Bank: <b><i>Diocesan Finance Office to insert: z</i></b>
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<i>Please complete if this applies:</i> Please cancel my existing standing order for £..... to the same beneficiary payable weekly/monthly/quarterly/ 6 monthly/annually).
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**Signature:** .....

**Date:** .....

Once completed please return this form to your **Parish Priest** Or via **Email\***. Thank You.

[michael.gilligan@dioceseofnottingham.uk](mailto:michael.gilligan@dioceseofnottingham.uk)

(\*This is an internal Diocesan encrypted system).

**IF YOU WISH YOU CAN CHANGE OR SET UP YOUR OWN PAYMENT BY SUBMITTING THIS FORM DIRECTLY TO YOUR BANK, OR USING ONLINE BANKING BUT PLEASE KNOW IT HELPS PARISH ADMINISTRATION IF YOU SEND A COPY TO THE P.P./PARISH OFFICE AS ABOVE. INDEED YOU COULD SAY IT IS A REQUIREMENT. THANK YOU.**

Once completed please return this form to your **Parish Priest Or via Email\*. Thank You.**

(\*This is an internal Diocesan encrypted system. Please DO NOT use it for any other purpose. **Ordinarily please use the Parish email address.**)

This will assist in keeping and maintaining accurate Parish Accounts

If you have any queries, please contact:

Nottingham Roman Catholic Diocese Trustees

1 Castle Quay

Castle Boulevard

Nottingham

NG7 1FW

Email: [parish.giftaid@dioceseofnottingham.uk](mailto:parish.giftaid@dioceseofnottingham.uk)

Telephone: 0115 953 9843

### **WHAT OTHER FUNDS ARE THERE?**

The Diocesan Funds include:

General Purposes of the Diocese

Clergy Formation Fund – to provide for the training of priests and deacons, for their on-going formation and for an office for the encouragement of vocations.

Poor and Needy Parishes Fund – to help support those parishes which require financial assistance.

Sick and Retired Priests Fund – for the support of the sick and retired priests of our Diocese.

Mission Fund - to support the work of the Church overseas.

Lourdes Pilgrimage Fund – for provision for sick, handicapped and infirm persons wishing to make a pilgrimage to Lourdes.

Housekeepers Retirement Fund – to support retired housekeepers of Diocesan priests.

Diocesan Youth Service – based at Crich in Derbyshire for its work in assisting the young persons of the Diocese to develop spiritually.

(The Sick and Retired Priests Fund, the Housekeepers Retirement Fund and the Diocesan Youth Service are separately constituted charities. Gifts to the Diocese for these purposes are immediately granted on to those charities).

Since New Testament times collections are taken for the needs of the poor and these are usually taken by parishes as second collections.

### **LEGACIES**

If you are making a will and are considering a legacy for the Church the following form of legacy is recommended:

I give free of tax the sum of *(insert amount)* to the **NOTTINGHAM ROMAN CATHOLIC DIOCESAN TRUSTEES** (Registered Charity Number 1134449) of 1 Castle Quay, Castle Boulevard, Nottingham. NG7 1FW generally but without imposing any binding trust or legal obligation but with the wish that it be used for *(here insert the beneficiary parish name or the preferred Diocesan fund as listed above)* **AND I DECLARE** that the receipt of the Chief Operating Officer or other proper officer for the time being of the said charity shall be a sufficient discharge to my Trustees.



